

FRANTIC ASSEMBLY

Guidelines for *Curious Incident Movement Uncovered* Workshops

Dates:

Workshops are available across the UK all year round. Please provide your preferred date in the form below and we will contact you to confirm whether this is available.

Duration:

2 hours, 4 hours or 6 hours

Venue:

To be held at your school or venue.

The space must be of reasonable size (approx 10m x 10m), be warm and have a suitable floor for exercise (i.e. sprung or wooden floor, **NOT** carpet or concrete).

Please ensure that the floor has been swept and that there are no hazards in the space.

Cost:

2 hours £250 + VAT

4 hours £350 + VAT

(+ travel expenses, accommodation and/or subsistence where needed + VAT)

As a VAT registered company we have to apply VAT for recharges that we invoice for. Even though there is no VAT on travel itself, as we are recharging you for it, we have been advised by both the Inland Revenue and our accountant that we must charge VAT on travel reimbursements.

Should you have any queries about this, information about this is detailed in on the HMRC website here: <https://www.gov.uk/guidance/vat-costs-or-disbursements-passed-to-customers>

Participants:

Age 14 + only

Participants must be advised to wear loose and comfortable clothing and trainers suitable for exercise. **NO jeans, NO jewellery and NO short skirts.**

Participants must be made aware of the physical and movement based nature of the workshop, prior to the workshop.

Frantic Assembly must be informed of any special needs or medical requirements in advance.

Numbers:

10-24 participants per group (even numbers are preferable).

We cannot work with more than 24 in a group.

Equipment:

A loud sound system with an mp3 connection must be provided.

Safety:

A member of staff must be present for the entire duration of the workshop.

Your organisation is responsible for health and safety, and first aid.

Promotion:

You must not circulate any press or publicity materials without prior consent from Frantic Assembly and ensure that all publicity includes the Frantic Assembly logo, which can be requested from workshops@franticassembly.co.uk.

Photography:

Photographs must not be taken without the prior consent of Frantic Assembly.

You can request consent by contacting workshops@franticassembly.co.uk.